

**ArATE Board Meeting**  
**April 6, 2018**  
**University of Central Arkansas**  
**Conway, AR**

Members Present: Stephanie Pepper, Susan Grogan, Tonja Fillippino, Freddie Bowles, Jason Trumble, Lewis Kanyiba, Esther Robinson, Allison Freed, Kathy Collins, Shellie Hanna, and Misty LaCour

President Stephanie Pepper called the meeting to order.

New Board Member, Allison Freed, was welcomed.

The minutes of the October 2017 board meeting were reviewed. Stephanie indicated an error with the total number of attendees to SRATE from 143 to 144.

**Misty will revise the minutes to indicate 144 attendees at the SRATE Conference.**

Jason moved to approve the October 2017 minutes as revised. Tonja seconded the motion. The October 2017 minutes were approved.

Misty presented the Financial Report indicating a current balance of \$18,194.65. Misty raised the question regarding an unknown deposit by Terry & Jerry Johnson on March 26 in the amount of \$325.00. No board members were aware of who made this deposit. Jason indicated that a Terry Johnson works at UCA. A question was raised regarding the two payments to SRATE. Misty explained that this was due to a lost ad check in the mail. Therefore, the first payment to SRATE was for all monies received for SRATE except for the lost ad check. The second payment to SRATE was for half of the ad check once it was received.

**Jason will check with Terry Johnson to see if the unknown deposit was made to ArATE by mistake. Misty will contact the bank to determine if more information can be learned about this deposit.**

Stephanie presented the final report of the SRATE Conference. She read the notes from the President of SRATE, praising the conference and the efforts of ArATE. The monies above expenses for the SRATE Conference were \$10,858.06. The monies above expenses received for ArATE is \$5,429.03.

Stephanie shared a report of the ATE Conference in Las Vegas, NV. Stephanie attended the Council of Unit President's meeting. Stephanie and Misty attended the Delegate Assembly meeting.

Stephanie reported the revisions to the ArATE Constitution did not meet ATE Compliance. Misty shared that ATE is asking that two specific individuals be named as the delegates for three consecutive years. Currently, the only position that serves in this capacity is the Executive Director. Misty proposed the creation of a new board position deemed the Delegate Board Member. The board discussed and suggested the following requirements for the position: Has previously served as an ArATE Board Member, serves a 3 year term, Attend the Delegate Assembly at the ATE Annual Conference each year of the term, Stays current with ATE governance resolutions, Active ATE and ArATE member, Voted on by the ArATE Board, May be Re-elected and Board appointed. Kathy Collins and Freddie Bowles expressed interest in running for the first available Delegate Board Member position once approved.

Misty will revise the constitution to include the new Delegate Board member position. The revisions will be emailed to the ArATE Board for approval. Upon approval, the revised constitution will be sent to ATE for approval.

Misty reported that she completed and submitted the ArATE Unit Report on November 16. The Unit dues of \$20 were paid at this time as well. Stephanie reported that ATE is considering raising unit dues to \$50.

Stephanie shared that ArATE won the Sikula Distinguished Unit Award for Excellence in Program/Services for 2018 during the ATE Annual Conference. The plaque was passed around for all board members to view. The \$100 award check was deposited into the ArATE account.

Freddie presented the ArATE Nomination Committee Report. The details of the timeline for collecting nominations and securing ballot information was provided. There are currently four nominations for board members and one nomination for Vice President. The nominee information was provided. The board discussed the timeline for elections. The Board recommended that the ArATE Elections be sent out electronically by April 15.

Freddie will collect all nominee bios and pictures and email these to Misty. Misty will email the ballots with a survey for voting to the ArATE ListServe by April 15 with a deadline to respond of May 1.

Misty presented the *ArATE Electronic Journal* Spring 2018 Edition Report. Four articles have been accepted for publication. One article has been accepted with revisions with a re-submit

deadline of April 15. The Spring 2018 Edition should be available on the website by the end of May. During the summer, Misty plans to develop a specific review form and protocol for reviewing. During the Fall conference, she would like to call for volunteers or nominations for reviewers.

Misty shared a suggestion to change the location of the bank. Currently, she has to mail all deposits priority mail because there are no branch locations of Centennial Bank near her location. Further, using the unknown deposit as an example, this account has been accessible to numerous individuals in the past. This would be an opportunity to open an account accessible to the board throughout the state and one that is a new account. Misty suggested Simmons Bank which has branches in El Dorado, Searcy, Conway, Little Rock, Pine Bluff, Russellville, Fayetteville, etc. Also, this bank offers Interest Checking. The board agreed that this was the best course of action. Jason moved to approve the change of the bank account from Centennial Bank to Simmons Bank. Susan seconded the motion. All members voted to approve.

Misty and Susan will go to both banks to change the bank accounts prior to the Fall Conference in Searcy.

Jason reported that a new Mentor Teacher Award form has been created in Google Forms. Misty shared that the current due date on the website is April 15. The board discussed the deadline date, deciding to change the due date to June 1.

Jason will email the new Mentor Teacher Award Form to Misty. Misty will revise the letter from the website to include the new form, details, and due date of June 1. Misty will email this out to the ListServe in early May with the deadline of submitting by June 1.

Tonja presented the ArATE Fall Conference Theme: Educators at the ForeFront - Spanning Boundaries. She also presented the conference strands: Broadening Your Knowledge Base, Examining Teacher Roles, Bridging School and University Contacts, and Professional Development of Pre-Service and In-Service Educators. She shared that the theme and conference strands align to the upcoming national theme and strands.

Tonja shared that the lunch guest speaker for the Fall Conference will be an educator from Canada, Dr. Glenda Black. This educator was secured as the guest speaker during the ATE Annual Conference. The educator has a unique background and teaches following an unusual schedule, enabling her to share an insightful diverse outlook of education related to the conference theme. The board discussed the amount ArATE would pay for the speaker's expenses and cost for speaking at the conference. The board recommended up to \$500 for

expenses and \$1,000 for speaking. Jason moved to approve the speaker and the payment for the speaker. Susan seconded the motion. All members approved.

Stephanie will provide Misty with Glenda's contact information. Tonja and Misty will work together to communicate details of payment, travel, conference details, etc. with Glenda.

The board suggested inviting Senator Elliot as the morning speaker for the conference.

Tonja will invite Senator Elliot to speak during the morning Opening Session.

An Institutional Rate for the conference was discussed. Suggestions were made regarding providing a discounted rate for individuals if a specific number of members, such as 10, registered for the conference together. The primary purpose in doing this is to eliminate some of the difficulties with registration. Also, this would provide institutions with a reduction in rates. Board members expressed concerns that this was not an actual Institutional Rate.

The possibility of using PayPal with a Google Form was discussed. The details of how this would be implemented are an uncertain.

Misty will discuss with Vicki to see how this worked out for ArACTE to determine if this is a viable possibility for ArATE.

Stephanie shared that she will be retiring effective at the end of Spring 2018. The Board expressed their appreciation for all of her dedication and hard work in serving ArATE.

The meeting was adjourned.

Submitted by Misty LaCour  
04.20.18