

**ArATE
Board Meeting
9/30/11**

Members Present: Nancy Gallavan, Mary Jane Bradley, Phillip Russell, Audrey Bowser, Tim Carter, Ken Taylor, Lynn Walsh, Cheryl Wiedmaier, Jeff Longing

Members Absent: Terri Hebert

- ◆ Meeting was called to order following the fall conference by President Mary Jane Bradley.
- ◆ Mary Jane Bradley initiated a discussion about the ballots for the upcoming year's election since there were four nominations for board positions.
 - Nancy Gallavan made a motion to pick candidates in random order for placement on the ballot and for each voter to select two of the four candidates. The top two will be elected.
 - Ken Taylor 2nd.
 - Unanimous.
- ◆ Nancy initiated a discussion on the website and we redesign that was underway. Cheryl volunteered to check on particular websites that her department uses for consideration for ArATE website. The possibility of hiring a webmaster for ArATE was discussed, but no decision was made. The website information will be further explored in upcoming weeks.
- ◆ Nancy discussed the web journal information. Next submissions are due in December 15 for the winter issue, and the following are June 15 for the fall issue.
- ◆ Mary Jane gave a special thank-you to Phillip Russell for the success of the conference. Phillip Russell and Audrey Bowser initiated a discussion on site locations for the conference, and the need to keep the conference in a centralized location was cited for recent decisions on locations. Phillip shared why the University of the Ozarks was chosen and the planning processes involved.
- ◆ Nancy Gallavan reported about SRATE and encouraged all members to stay in Little Rock during the conference rather than commute. A contract has been negotiated. The goal of the conference planners is to coordinate with the Clinton Presidential Center and the Heifer Project. Early registration will occur on Wednesday night. Sessions will be Thursday afternoon and Friday. Nancy encouraged ideas to be sent to the SRATE listserv that the planning committee will be using.
- ◆ Tim Carter initiated a discussion about payment of receipts for Dr. Polka and his travel costs.
 - Ken Taylor made a motion to allow up to \$650 for payment.
 - Lynn Walsh 2nd this motion.
 - Unanimous with one abstention (Nancy Gallavan).
- ◆ Tim initiated a discussion about the \$1000 funding for our ArATE President to attend the ATE national conference. It was unclear about who would have local funding to attend so e-mail communication will ensue concerning whether or not our president will make use of these funds.
- ◆ Mary Jane thanked the Board for their work this year.
 - Ken Taylor motioned to adjourn.
 - Audrey Bowser 2nd.
 - Unanimous

These Minutes Respectfully Submitted,

Tim Carter
Executive Secretary ArATE